

PREPARING FOR THE FUTURE



I thank my God upon every remembrance of you, always in every prayer of mine making request for you all with joy, for your fellowship in the Gospel from the first day until now, being confident of this very thing, that He who has begun a good work in you will complete it until the day of Jesus Christ.”

(Philippians 1:3-6)



We are stewards: all we have belongs to God.

While leaders must be truly committed it is essential that he or she understand that the OCF does not belong to him or her.

Any success the OCF has had has come from God and, therefore, people should see themselves as stewards (caretakers) of a special gift and not owners who have “rights.”

When and how to delegate

It is always difficult to leave something you have worked hard for, to someone else. St. Paul faced this situation with the communities he started. Ultimately, if you want the OCF to continue after you leave, you will need to start delegating responsibilities to others.



Steps of Delegating

When delegating, often people tend to either not let go at all, or to let go all at once before the other person really understands what it is they are supposed to do. Either situation leaves new people frustrated. There is a basic 4-step approach to delegating tasks and responsibilities to others. After you have identified someone:

1. **I do it you watch:** Try and give them a chance to see you do it. They probably won't do it exactly like you did, but it gives them a base of experience to work off of so that they know “it can be done.”
2. **We do it together:** Next time do the task/responsibility with the person so that you be there for hands on training. It is very important at this stage that you remain open to the other person's ideas and concerns.
3. **You do it, I watch:** The third time the task/responsibility needs to be done, have them do it, while you remain available for any on-site questions. AFTER, the task is accomplished you can also offer suggestions that make it go easier for the person.
4. **You do it, I do something else:** Now is the time to let go. Let them do it and you go and do something else.

While it may be difficult at times to find the time to go through all 4 separate steps, keep the basic outline in mind. You may combine a couple steps at some point, and that's ok.



Helping OCF Continue Next Year

In addition to good delegating, here are some tips to help you keep your OCF going strong from year to year.

- **Keep Organized Files**

Keep a good set of files with all the information you have found (completed worksheets, materials outlining campus procedures, etc.) so that you don't have to look for information you had already gathered.

- **Secure the OCF's registration for next year.**

You worked hard to get your OCF started this year. Why go through that all over again next year? Make sure next year's "paper work" is all in order before you leave for the summer.

- **Materials for Orientation**

Being registered on campus usually allows you to have materials available at new student orientation, and/or the schools "club fair," or equivalent. A flyer on your OCF, a preliminary schedule of events for the year, and a list of nearby parishes will show potential new members (and their parents) that OCF is a solid group that takes its role seriously. Ultimately, remember that students are looking for something stable on which they can rely.

- **Reception for New Students**

In similar fashion to the above, a reception for new students with a short presentation on your OCF's goals and activities provides new students with a way to get to know about your OCF as well as a chance to meet people on campus.

- **End of Year Party**

Have some type of fun gathering at the end of the year to leave everyone wanting more. Have a short discussion about what you, as a group, have accomplished and what you could do next year.

- **Keep in Touch**

Throughout the summer, once a month or so try and keep in touch with key persons. Don't turn every conversation into an OCF meeting, though. Touching base with people and finding out how their summer is going, helps build solid working and personal relationships.

☒ **Evaluation Check-list:**

- ☐ I know some key people to invite into leadership positions for next year.
- ☐ I have begun the process of delegation with them on specific tasks/responsibilities
- ☐ I understand that next year's OCF will be different than this year's OCF.
- ☐ We have established that the OCF will be a registered campus organization next year
- ☐ We have materials to distribute at Orientation
- ☐ We have begun the preliminary planning for a reception for new students.

DEVELOPMENT INFORMATION

Development Credit

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Materials used in producing this document

Campus Ministry Guidelines originally published by the
Campus Commission of the Standing Conference of
Canonical Orthodox Bishops in the Americas

The following articles from the *Resource Handbook for Lay
Ministries*, published by the Orthodox Church in America
(www.oca.org/pages/min_orgs/Resource-Handbook/index.html)

- Starting an Orthodox Campus Fellowship, by Mark Stokoe
- Let a Hundred Flowers Bloom, by Peter Mikuliak
- Campus Ministry: a Warm Shoulder, by Diane Farah

Worksheets

Worksheet 1 — Visions Goals Objectives

This page is a tool to help you clarify your personal and group vision for your OCF. Make copies of this page so you can do your own personal brainstorming and then hand out copies and use it again when you have your organization meeting

Words that describe the OCF I/we want to create

Goals I/we want the OCF to accomplish

(For example: have a monthly bible study, help people in need, expose more people to the Orthodox Faith)

Objectives

Objectives are participant-oriented accomplishments. They should be things that someone outside the group can determine whether or not they have been accomplished. (For example, "By being part of this OCF for a year we will be able to attend a Church service on campus once a week," or "participate in an annual service project, make Orthodox friends on campus.")

By being part of this OCF, I/we will be able to...

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Worksheets

Worksheet 2 — Parish Listings

Area Parishes (make additional copies if necessary)

Name of Parish : _____

Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Phone: _____

Name of Priest: _____

Jurisdiction: _____

Distance from Campus (Directions): _____

Name of Parish : _____

Address: _____

City: _____ State/Province: _____

Zip/Postal Code: _____ Phone: _____

Name of Priest: _____

Jurisdiction: _____

Distance from Campus (Directions): _____
