

## GroupWise Training Module

		Respondents Selecting <i>Strongly Agree</i>	%	Respondents Selecting <i>Strongly Agree</i> <u>or</u> <i>Agree</i>	%
<b>Entrance Questions</b>					
1	Strong computer skills	4 out of 6	67%	5 out of 6	83%
2	Experience with other e-mail programs	4 out of 6	67%	5 out of 6	83%
3	Level of motivation	5 out of 6	83%	6 out of 6	100%
<b>Section 1: Introduction</b>					
5	Presentation	4 out of 6	67%	5 out of 6	83%
6	Clarity of instruction	2 out of 6	33%	5 out of 6	83%
7	Effective unit size for learning	3 out of 6	50%	6 out of 6	100%
8	Content	3 out of 6	50%	5 out of 6	83%
9	Clear examples	2 out of 6	33%	5 out of 6	83%
10	Can do with practice	6 out of 6	100%	6 out of 6	100%
<b>Section Average</b>			<b>55.5%</b>		<b>88.6%</b>
<b>Section 2: Using the Help Features</b>					
12	Presentation	3 out of 6	50%	6 out of 6	100%
13	Clarity of instruction	3 out of 6	50%	6 out of 6	100%
14	Effective unit size for learning	3 out of 6	50%	6 out of 6	100%
15	Content	2 out of 6	33%	6 out of 6	100%
16	Clear examples	3 out of 6	50%	6 out of 6	100%
17	Can do with practice	4 out of 6	67%	6 out of 6	100%
<b>Section Average</b>			<b>50%</b>		<b>100%</b>
<b>Section 3: The Address Book</b>					
19	Presentation	3 out of 6	50%	6 out of 6	100%
20	Clarity of instruction	4 out of 6	67%	6 out of 6	100%
21	Effective unit size for learning	3 out of 6	50%	6 out of 6	100%
22	Content	2 out of 6	33%	6 out of 6	100%
23	Clear examples	3 out of 6	50%	6 out of 6	100%
24	Can do with practice	4 out of 6	67%	6 out of 6	100%
<b>Section Average</b>			<b>52.8%</b>		<b>100%</b>

		<b>Respondents Selecting <i>Strongly Agree</i></b>	<b>%</b>	<b>Respondents Selecting <i>Strongly Agree</i> or <i>Agree</i></b>	<b>%</b>
<b>Section 4: E-mail</b>					
26	Presentation	5 out of 6	83%	6 out of 6	100%
27	Clarity of instruction	4 out of 6	67%	6 out of 6	100%
28	Effective unit size for learning	5 out of 6	83%	6 out of 6	100%
29	Content	4 out of 6	67%	6 out of 6	100%
30	Clear examples	5 out of 6	83%	6 out of 6	100%
31	Can do with practice	5 out of 6	83%	6 out of 6	100%
<b>Section Average</b>			<b>78%</b>		<b>100%</b>
<b>Section 5: Mailbox</b>					
33	Presentation	3 out of 6	50%	6 out of 6	100%
34	Clarity of instruction	3 out of 6	50%	6 out of 6	100%
35	Effective unit size for learning	3 out of 6	50%	6 out of 6	100%
36	Content	4 out of 6	67%	6 out of 6	100%
37	Clear examples	4 out of 6	67%	6 out of 6	100%
38	Can do with practice	5 out of 6	83%	6 out of 6	100%
<b>Section Average</b>			<b>61%</b>		<b>100%</b>
<b>Summary Questions</b>					
40	Improved understanding of GroupWise	3 out of 6	50%	6 out of 6	100%
41	Information relevant to job	5 out of 6	83%	6 out of 6	100%
42	Concepts will improve work routine	5 out of 6	83%	6 out of 6	100%
43	Interest was maintained	4 out of 6	67%	6 out of 6	100%
44	Can apply skills learned	5 out of 5	100%	6 out of 6	100%
45	Liked learning at my own pace	5 out of 5	100%	6 out of 6	100%
46	Table of Contents should help if I need to locate information to review	3 out of 6	50%	4 out of 6	67%

**Recommendations:**