

TrishaTorkildsen

7017 Farrington Farms Drive

Wilmington , NC 28411

trishatork@yahoo.com

OBJECTIVE:

To obtain a position in which I can utilize my skills, education and experience to offer an innovative, effective and successful approach to the profession.

ACADEMIC BACKGROUND:

University of North Carolina at Wilmington

Master of Science, Instructional Technology

Grade Point Average-3.97

Bachelor of Arts Degree, Special Education

Academic concentration in History

Cumulative Grade Point Average -3.4

Grade Point Average in Major -3.7

PROFESSIONAL EXPERIENCE:

Exceptional Children's Coordinator, Cape Fear Center for Inquiry

Wilmington, North Carolina-June 2003-Present

- Act as liaison between the state and school regarding Exceptional Children's Programming
- Part-time teacher, including working with students in various settings
- Evaluate diagnostic testing and prescribe educational programming
- Design effective instruction and interventions for performance enhancement
- Ensure the implementation of all state and federal guidelines for special education policies and procedures
- Write grants for the Exceptional Children's program and budget spending

- Attend state trainings and communicate pertinent information to director and staff
- Maintain state and federal monitoring systems for the **Department of Public Instruction**
- Utilize Internet based accountability system to manage and maintain student data
- Lead **Student Support Team** procedures and processes
- Employ various innovative instructional strategies and technologies to support struggling students and diverse learners
- Chairperson of the **Continuous Improvement Monitoring System** steering committee
- Initiate, develop, design and present workshops on various topics

Special Education Instructor, Williston Middle School of Math, Science and Technology

Wilmington, North Carolina-August 1999-June 2003

- Responsibilities include instruction of students with various learning differences
- Assess and evaluate needs of students with learning, mental, and behavioral disabilities and support students in various ways to help ensure success
- Organize and facilitate lessons in all curricular areas
- Lead team of professionals as Case Manager of students in **Individualized Education Plan** team meetings
- Develop appropriate materials and goals to support at-risk and struggling learners
- Supervise and instruct students in and out of regular classroom environments including: large classes, small group and one-on-one instruction
- Develop and provide positive behavioral supports for students to include: interventions, plans, student conferences and contracts
- Collaborate with team of teachers on educational programming for students

DISTINCTIONS & MEMBERSHIPS:

- Two-time recipient of **Chancellor's Academic Achievement Award**
- Recipient of **Anne Durrant Scholarship** for future educators
- Vice-President of the **Student Council for Exceptional Children**
- Member of **Williston Curriculum Resource Team**
- Member of **Williston Literacy Team**
- Committee memberships: **Technology, Life Long Learning, Hiring, Communications,** and teacher **Guided Improvement Teams**

VOLUNTEER & RELATED WORK EXPERIENCE:

- Lead **Exceptional Children's Teacher-Williston Summer School 2003'**
- **Willie M** . Support Staff-Crisis Intervention Team-New Hanover County Schools
- Teacher of students with Autism at **ASAP-A Summer Autism Program**
- Internship experience in Life Skills I class at New Hanover High School
- Education Lab, Donald R. Watson School of Education, UNCW, 1997

PROJECTS & TECHNICAL EXPERIENCE:

- Several team and individual **MIT** projects in all completed **MIT** courses
- Created and implemented reading program for non-proficient readers
- Proficient in Microsoft Office applications, Macromedia Suite applications

RELEVANT TRAINING & PROFESSIONAL DEVELOPMENT

- Certified Master Teacher: *Intel Teach to the Future*
- Trainer: *Student Support Team Procedures*
- Trainer: *Meeting the Needs of Students with ADHD*
- Trainer: *Using Brain Pop in the classroom*
- Trainer: *Effective Classroom Management*
- Trainer: *Life Skills I Curriculum, Assessment and Positive Behavioral Supports*
- Trainer: *Using the Smartboard in the Classroom*
- Facilitator: *Meeting the Needs of Diverse Learners*
- Facilitator: *Structures for Success: Increasing and Improving Student Engagement*
- Teacher Academy Participant-*Integrating Technology into the Curriculum*
- Focus Group Member: *Materials for Life Skills I classroom*
- Focus Group Member: *Crime Prevention for At-Risk Students*
- Participant: *Webquests*
- Participant: *Web Page Design*
- Participant: *Using the Internet for Research*
- Participant: *Using the Internet to Teach the Science Fair*
- Participant: *Jeopardy Power Point*
- Participant: *Evaluation and Monitoring of Special Education Programming*
- Participant: *North Carolina Council for Administrators of Special Education*
- Participant: *Exceptional Children's Conference*
- Participant: *Inquiry Based Learning*
- Participant: *Differentiating Instruction*
- Participant: *Meeting the Needs of Students with Autism and Asperger's Syndrome*
- Participant: *How to Handle the Hard to Handle Student*
- Participant: *Field Trip Earth-interactive web-based collaboration with NC Zoo*
- Participant: *Teaching Children to Care*
- Certified to administer the **IPT**: Test for English Proficiency

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