

Management

| Domain of Management | | | |
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| MIT Competencies | Job Qualifications | Artifacts | Rationale |
| Plan, create, monitor, and facilitate instructional design projects. | Demonstrate planning and management skills including creating detailed work plan with tasks, milestones and budget. | MIT 510: Design and Development of Instructional Technology -- A commitment to customer service in the OIP MIT 520: Managing Instructional Development -- A proposed training for faculty using Vist in SON | The proceeding and accomplishment of these two projects required organization, management, and interpersonal skills. The two artifacts demonstrate my ability to plan, manage, and facilitate an instructional design project. |
| Organize the instructional project or service unit to operate effectively and efficiently. | Have experience organizing and managing the development process of an instructional project. | MIT 510: Design and Development of Instructional Technology -- A commitment to customer service in the OIP MIT 520: Managing Instructional Development -- A proposed training for faculty using Vist in SON MIT 522: Organization and Management of Instructional Technology Program -- Integration of Interactive Software "Read On" at Lakeside School | The artifacts illustrate my experience in planning and organizing project activities to make sure that the system operates properly and effectively. |
| Manage personnel and facilities. | Have experience with proposed management plan for personnel and facilities. | MIT 510: Design and Development of Instructional Technology -- A commitment to customer service in the OIP MIT 520: Managing Instructional Development -- A proposed training for faculty using Vist in SON MIT 530: Evaluation and Change in Instructional Development Process -- Change Management Plan: Periodic workshop for faculty using WebCT Vista proactively | These artifacts demonstrate how I planed and organized technical and human resources and activity events that involved in the development of project. |
| Plan and implement organizational change. | Develop organizational change plan and relevant diffusion plan. | MIT 522: Organization and Management of Instructional Technology Program -- Integration of Interactive Software "Read On" at Lakeside School MIT 530: Evaluation and Change in Instructional Development Process -- Change Management Plan: Periodic workshop for faculty using WebCT Vista proactively | In each of these products I have used change theories and models to plan and implement an organizational change. Change management team and other strategies were used to assure the incremental implementation of change. |

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| Design instructional management systems. | Have experience designing and developing management system for performance solutions. | MIT 510: Design and Development of Instructional Technology -- A commitment to customer service in the OIP MIT 520: Managing Instructional Development -- A proposed training for faculty using Vist in SON | These artifacts demonstrate my ability to plan and manage instructional design projects. In these artifacts, I prescribed events, resources, constraints, timeline, and budget. |
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